

TE PUKE HIGH SCHOOL

Digital Citizen Agreement



Introduction

Te Puke High School has made a significant financial investment in modern Information Communication Technology (ICT) to improve learning opportunities for students and staff. Use of ICT at Te Puke High School is a privilege, not a right.

Information and Communication Technology (ICT) used in this document includes any hardware or software that is used for information and communication. ICT includes: computers, radio, television, phones, cameras, storage devices, drones, computer network and the Internet

At Te Puke High School we place great importance on students and staff being good digital citizens.

A good digital citizen at Te Puke High School is someone who:

- Is a confident and capable user of ICT.
- Uses technologies to participate in educational, cultural, and economic activities.
- Uses and develops critical thinking skills in cyberspace.
- Is literate in the language, symbols, and texts of digital technologies.
- Is aware of ICT challenges and can manage them effectively.
- Uses ICT to relate to others in positive, meaningful ways.
- Demonstrates honesty and integrity in their use of ICT.
- Respects the concepts of privacy and freedom of speech in a digital world.
- Contributes and actively promotes the values of digital citizenship.

The purpose of this agreement is to provide guidance for students and staff of Te Puke High School to use Information and Communication Technology (ICT) in a respectful and responsible manner.

Please contact the school if you have queries regarding the use of ICT or this agreement.

Terms and Conditions

When using ICT at Te Puke High School I will always be a good digital citizen. This means that:

1. I will be a confident and capable user of ICT.

I learn how to use ICT correctly. If I don't know how to use particular ICT, I will get help to development my knowledge and skills.

2. I will use ICT primarily for learning.

I understand that ICT can help me to learn. I also know it can also be used for other types of activities (e.g. to communicate to people, to buy and sell things and to state an opinion). I know that ICT is to be used at school primarily for helping me improve my learning.

3. I will think carefully about whether the information I see online is true and correct.

I know that it is easy to put information online. This means that what I see is not always correct. I must try to understand what people are saying. If I do not understand what I see, I will ask someone else to explain it before I react. I will always check to make sure information is true and accurate before I use it.

4. I will act respectfully and responsibly when using ICT.

I understand that a considerable amount of money has been spent by the school to provide me with technology to help me improve my learning. I will treat the technology with respect and use it responsibly.

I will always communicate respectfully and responsibly to people online. I know that it is possible to bully or hurt people with what I do online. I will think about the effect that my actions have on other people and will always communicate with others in a positive, meaningful ways.

I will always follow the rules for websites and will not act illegally. When I am not sure about what I am doing I will ask for help.

5. I will act respectfully and responsibly when I experience problems with ICT.

I understand that at times the technology may not work as it should. When the technology does not work correctly, I know how to get help to deal appropriately with the problems.

6. I will act respectfully and responsibly when I experience problems with what others do and say using ICT.

I know that people may use technology to communicate their opinion or act in a negative manner. When these things happen, I know how to get help to deal appropriately with the problems.

7. I will act safely with ICT.

I understand that some information is private. I will act safely when using ICT and avoid communicating my and the people's personal information (e.g. full names, birthdays, addresses and photos).

8. I will help others to become good digital citizens.

I understand that being a good digital citizen is something that we all have to continually work at. If my friends are having problems online, I will try to help them. If I see that someone is being treated unfairly online then I will get help rather than just watch it happen.

Student Declaration

- I understand that Te Puke High School provides ICT to help students and staff improve their learning.
- I understand that Te Puke High School expects its students and staff to use the school's core values (Respect, Responsibly, Relationships and Reaching Potential) to become good digital citizens.
- I understand that this agreement must be followed when using any technology for school purposes. I am aware that this may include the use of a device that the school does not own (e.g. a mobile phone).
- I understand that if I breach this agreement, I may lose use of ICT.
- I have read this agreement and have talked it over with my parent/caregiver so that I understand what it means.
- I am able to work within the restrictions of this agreement.

Parent/Caregiver Declaration

- I understand that Te Puke High School provides ICT to help students and staff improve their learning.
- I understand that Te Puke High School expects its students and staff to use the school's core values (Respect, Responsibly, Relationships and Reaching Potential) to become good digital citizens.
- I understand that this agreement must be followed when using any technology for school purposes. I am aware that this may include the use of a device that the school does not own (e.g. a mobile phone).
- I understand that if I breach this agreement, my child may lose use of ICT.
- I have read this agreement and have talked it over with my child so that they understand what it means.
- My child is able to work within the restrictions of this agreement.